

Document Check List

List of documents to be submitted during the document verification (Original / Photocopies)

1. Printout of the valid communication for Personal Interaction / Document verification.
2. Printout of the email from BFSI SSC containing candidate's data submitted while filling the online application form.
3. Proof of Date of Birth (Birth Certificate or SSLC/ Std. X Certificate with DOB)
4. Photo Identify Proof such as Passport/ Aadhaar / e-Aadhaar Card / PAN Card/ Driving Licence/ Voter's Card.
5. Consolidated Mark sheets & relevant certificates for educational qualifications.
6. Caste Certificate issued by competent authority in the prescribed format as stipulated by Government of India in case of SC / ST / OBC/ EWS category candidates.
7. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate containing the Non-creamy layer clause should be valid as on the date of document verification /personal interaction if called for (issued within one year prior to the date of personal interaction / reporting if called for). Caste Name mentioned in certificate should tally letter by letter with Central Government list / notification.
8. Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as General in the online application form.
9. Disability certificate in prescribed format issued by the District Medical Board in case of Persons with Benchmark Disabilities' category.
10. Persons eligible for age relaxation under "Persons affected by 1984 riots" must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.
11. Any other relevant documents in support of eligibility.
12. Candidates will not be allowed to appear for the personal interaction if he/ she fails to produce the relevant eligibility documents as mentioned above.
13. Three (3) Passport size photographs
14. Medical fitness certificate issued by medical officer not below the rank of Civil Assistant (Download from Website)